

SUBJECT: Certificate of Insurance

Dear Non-Profit Group Lead:

It would be appreciated if you provide us with a Certificate of Insurance as soon as possible.

I have attached a "sample" Certificate of Insurance to illustrate how we would like the certificate to look. It is strongly suggested that you provide this "sample" Certificate of Insurance directly to your insurance broker so that they can expedite the issuance of the required certificate.

The Certificate of Insurance must show evidence of the following coverages:

1. Workers' Compensation (statutory limits), including Employers' Liability for limits not less than \$500,000 each accident, \$500,000 disease-policy limit, and \$500,000 disease-each employee.
2. Commercial General Liability coverage including Products-Completed Operations coverage, Personal Injury Liability and Advertising Liability. The policy shall afford protection on a combined single limit of not less than \$1 million per occurrence. The general aggregate shall have a limit of not less than \$1 million and the Products Liability aggregate shall not be less than \$1 million. All of the Additional Insureds listed on the attached exhibit must be expressly named on the Commercial General Liability policy as Additional Insureds.
3. Liquor Liability coverage with a combined single limit of not less than \$1 million per occurrence. Once again, all of the Additional Insureds listed on the attached exhibit must be named on the Liquor Liability policy as Additional Insureds.

If you should have any questions, please feel free to contact me.

Sincerely,

George Blieka

Assistant Director of Operations - Concessions
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